

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: 01/27/2015	Time Needed: 5 Minutes
Requesting Department: Finance	Presenter(s) Name: Joyce Alexander
Motion before the Board: Award contract for Printing and Mailing of Property Tax Statements and Valuation Notices to the lowest responsible and responsive bidder, F15-12-15	
Recommendation: (who, what, where, when, how, etc.) Staff recommends contract award for Printing and Mailing of Property Tax Statements and Valuation Notices to the lowest responsible and responsive bidder, F15-12-15	
Background: (why should it be done, what will happen if not approved, etc. include resolution) Service required public bid process to award contract.	
Fiscal Impact: Budgeted in Assessor and Treasurer annual budget.	
Reviewed and approved by: County Manager County Attorney _____ Human Resources _____ Finance _____ IT _____	
Board Action Taken: Approved <input type="checkbox"/> Denied <input type="checkbox"/> No Action <input type="checkbox"/> Continued <input type="checkbox"/> Continued to: Approved with changes as follows <input type="checkbox"/>	